

BRUHAT BENGALURU MAHANAGARA PALIKE

Office of the Chief Engineer (OFC-Cell), 3rdFloor, Annexe II Building, N.R. Square, Bangalore -560002

No: EE/OFC/PR/1263/2022-23

Date: 17-11-2022

Permission for Regularization of Poles (already installed)

To,

M/s. Jio Digital Fibre Private Limited,

RMZ ICON, No-51, Palace Road Cross, Vasanth Nagar, Bengaluru-52.

Sir,

<u>Sub</u>:- Permission for Regularization of poles (already installed).

Ref: 1) MOU of M/s. Jio Digital Fibre Private Limited, Dated: 19-02-2014.

2) M/s. Jio Digital Fibre Private Limited online application Dated: 20-05-2022

3) Approved by Hon'ble Chief Commissioner, BBMP vide No: 2702/2022: 15-10-2022.

4) Fee Demand Note letter No: 10-2022-1263, Date: 19-10-2022.

5) Fee Paid by M/s. Jio Digital Fibre Private Limited vide DD received on: 31-10-2022.

*_*_*

With reference to your application for the regularization of poles already installed, we have pleasure to inform you that permission has been accorded for regularization of the poles installed details of which are as mentioned below.

SL No.	UniquePoleId.	Street Id	Landmark or address	Coordinates	Permissi onLetter No.	Permission Letter Date
01	EE/ OFC/pole/202 2- 23/6244/W- 25/463	W1076	НОМЕ	13.030256747 900205- 77.648810040 55661	6244	23/02/2022
02	EE/ OFC/pole/202 2- 23/6244/W- 25/464	W1076	HOME	13.030332529 09889- 77.648450516 707	6244	23/02/2022
03	EE/ OFC/pole/202 2- 23/6244/W- 25/465	W1076	НОМЕ	13.030546806 845491- 77.647449752 55849	6244	23/02/2022
04	EE/ OFC/pole/202 2- 23/6244/W- 25/466	W0950, W094 4	HOUSE	13.030512835 995598- 77.647132627 40176	6244	23/02/2022

No: EE/OFC/PR/1263/2022-23, Dt: 17-11-2022

Executive Engineer (OFC), BBMP

05	EE/ OFC/pole/202 2- 23/6244/W- 25/467	W0950	НОМЕ	13.030397857 699834- 77.647097748 22234	6244	23/02/2022
06	EE/ OFC/pole/202 2- 23/6244/W- 25/468	W0950	SHOP	13.030298558 219597- 77.647070918 08431	6244	23/02/2022
07	EE/ OFC/pole/202 2- 23/6244/W- 25/469	W1078	SHOP	13.029957978 014483- 77.648876961 38234	6244	23/02/2022
08	EE/ OFC/pole/202 2- 23/6244/W- 25/470	W1078	НОМЕ	13.030023306 714252- 77.648597927 94687	6244	23/02/2022
09	EE/ OFC/pole/202 2- 23/6244/W- 25/471	W1078	НОМЕ	13.030078182 808735- 77.648310845 46991	6244	23/02/2022
10	EE/ OFC/pole/202 2- 23/6244/W- 25/472	W1078	HOUSE	13.030169642 939166- 77.647857416 13723	6244	23/02/2022
11	EE/ OFC/pole/202 2- 23/6244/W- 25/473	W1092	HOME	13.030028533 009478- 77.647599846 81211	6244	23/02/2022
12	EE/ OFC/pole/202 2- 23/6244/W- 25/474	W1080	SHOP	13.029667918 379348- 77.648871595 35476	6244	23/02/2022
13	EE/ OFC/pole/202 2- 23/6244/W- 25/475	W1080	НОМЕ	13.029751539 20993- 77.648563048 7674	6244	23/02/2022
14	EE/ OFC/pole/202 2- 23/6244/W- 25/476	W1080	SHOP	13.029819481 11397- 77.648216939 9868	6244	23/02/2022
15	EE/ OFC/pole/202 2- 23/6244/W- 25/477	W1080	SHOME	13.029903101 893359- 77.647793023 80596	6244	23/02/2022
16	EE/ OFC/pole/202 2- 23/6244/W- 25/478	W1503	HOME	13.029737602 380207- 77.649073568 047	6244	23/02/2022

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17	EE/ OFC/pole/202 2- 23/6244/W-	W1092	HOME	13.029390053 098327-	6244	23/02/2022
	25/479			77.648848194		
	20/1/9			88755		
18	EE/ OFC/pole/202 2-	W1092	HOME	13.029471060	6244	23/02/2022
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	25/480			77.648461840		
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19	EE/ OFC/pole/202 2-	W1499	HOME	13.029005919	6244	23/02/2022
	23/6244/W-			113931-		
	25/481			77.648015736		
				2401		20.100.1002
20	EE/ OFC/pole/202 2-	. W1499	HOME	13.028689726	6244	23/02/2022
	23/6244/W-			74762-		
	25/482			77.647929879 79838		
	EE/ OFC/pole/202 2-	W1499,	HOME	13.029248942	6244	23/02/2022
21	23/6244/W-	W1497	TIONE	724328-	0244	25/02/2022
E	25/483	111177		77.648050615		
	20/ 100			4195		
22	EE/ OFC/pole/202 2-	W1497	HOME	13.029316884	6244	23/02/2022
22	23/6244/W-			76629-		
	25/484			77.647795729		
				10825		
23	EE/ OFC/pole/202 2-	W1497	HOUSE	13.028964108	6244	23/02/2022
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	THE CORE LANGE TO A STATE OF THE CORE OF T	111410	LIOVE	30766	(244	22 /02 /2022
24	EE/ OFC/pole/202 2-	W1497	HOME	13.028676660	6244	23/02/2022
	23/6244/W-			938688-		
	25/486			77.647543525 81078		
				010/0		

01	No of Poles	24
02	Ward No	25
03	Zone Name	Mahadevapura Zone

The locational details of poles are also given in the map enclosed with this permission letter.

Special Condition:

COVID -19 guide lines to be followed without fail and all requisite permissions from Police department/Labour department/ Health department/ or any other department as applicable shall be obtained and a copy of the same to be retained at every work site without fail.

Executive Engineer (OFC), BBMP

Conditions for Regularization of Poles

- 1. The pole should have been installed within the stretch where OFC cable has already been installed. The permission details of OFC cable shall be uploaded in the space provided for.
- 2. The pole should be used only for last mile connectivity. They should not be used for overhead cable laying or for crossing the road.
- 3. The pole shall be at a minimum distance of 0.3 mtrs from the edge of the walk way of road (road berm) and shall be installed in concrete foundation.
- 4. The junction box and the OFC cable and the sag of the OFC cable shall be at a minimum height of 5 mtrs above the ground, roads or flyover and shall not interfere with the movement of the vehicles or the pedestrians.
- 5. The height of the pole shall be such that it doesn't interfere with the electrical cables and distribution system.
- 6. The minimum distance between two poles shall be 40 mtrs.
- 7. The rectified portion of the road shall be maintained for 2 years from the date of sanction.
- 8. The agency shall take all precautionary measures to maintain the eco system and aesthetics of that area, while installing the pole or the pole shall be removed from the that place.
- 9. The terms and conditions or guidelines issued or notified by the Department of Telecommunications, Government of India in respect of any condition applicable to the agency, as amended from time to time, shall be applicable and binding in all cases.
- 10. In case of any shifting or change in position of the already laid pole is necessitated due to widening of roads or construction of flyovers or public building, the agency shall be bound to do the same at its own cost within the period specified by the respective authority. If the agency fails to comply with this condition to the satisfaction of the said authority, the same shall be got executed by the said authority at the risk and cost of the agency. The charges so incurred on this account shall be recoverable from the agency.
- 11. In case of removal of already laid pole on expiry of period granted, the agency shall be bound to do the same at its own cost within the period specified by the competent authority. If the agency fails to comply with this condition to the satisfaction of the competent authority, the same shall be got executed by the competent authority at the risk and cost of the agency. The charges so incurred on this account shall be recoverable from the agency.

- **12.** The corporation shall not be responsible for any damage to poles and resultant losses, if any during performance of official duties by any employee of corporation.
- 13. Any dispute arising between the signatories to an agreement under these rules shall be settled or resolved in accordance with the procedures outlined in the MOU i.e, all the disputes shall be settled at the level of BBMP competent authority as the case may be. In case of breach of any of the clauses of the agreement, the competent authority shall be entitled to terminate the contract after giving a show cause notice of fifteen days. If any dispute arise if will be settled as per the MOU.
- 14. Operational and maintenance activities in respect of poles shall be under taken with prior intimation to jurisdictional officers. No fresh permissions are necessary for purely operational and maintenance activities.
- 15. The Concerned appropriate authority may, on the basis of such supervision, impose such other reasonable conditions, as it may think fit.
- 16. The permission holder shall not remove or translocate poles without the prior approval of the concerned appropriate authority.
- 17. In the event the local authority/Urban Local Body or any other agency of the State Government or Central Government seeks to widen or modify the roads abutting which poles of the permission holder exists, such permission holder shall coordinate with such agency for removal or shifting of poles.
- 18. In case of any untoward incidences or accidents arising due to negligence on the part of permission holder in erecting poles, the jurisdictional officer shall initiate criminal proceedings against the permission holder and take necessary action as per law, in addition to levy of penalty.
- 19. The buffer to be maintained from various water bodies including rivers, tanks, Kuntas, Canals, Nalas, Storm Water Drains, for installation of poles shall be as prescribed by Government from time to time.
- 20. **Railways:** The distance between the Railway Property Boundary and the poles shall be 30m as per Indian Railways Works Manual or as per no objection certificate given by the Railway Authorities.
- **21. Electrical Lines:** The right-of-way widths recommended for electrical lines of various transmission voltage are as indicated in the table below:
- 22. Right-of-way(ROW) for Electrical lines.-

No: EE/OFC/PR/1263/2022-23, Dt: 17-11-2022

Sl No	Transmission Voltage	Width of the Right-of-way(ROW) in meters.
01	11kV	7.0
02	33kV	15.0

03	66kV	18.0
04	110kV	22.0
05	132kV	27.0
06	220kV	35.0
07	400kV	52.0

23. Distance of site from Electric Lines. –No pole shall be allowed to be erected or reerected or any additions or alterations made to poles in a site within the distance quoted below in accordance with the current Electricity Rules and its amendments from time to time between the poles and any overhead electric supply line;

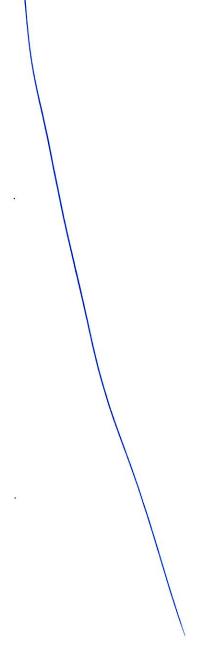
		Vertically in m.	Horizontally in m.
i	Low and medium voltage lines and	2.5	1.2
	service lines		
ii	High voltage lines upto and	3.7	2.0
	including 33,000 V.		
iii	Extra high voltage lines beyond	3.7 (plus 0.3m for every	2.0 (plus 0.3m for every
	33000 v.	additional 33,000 V. or	additional 13,000 V. or
		part thereof)	part thereof)

- 24. In the reserved forest or forest areas: for erecting the poles, NOC from the Forest Department shall be submitted.
- 25. Every pole shall be marked with permission details of the pole in bold and clearly visible form.
- 26. The agency shall abide by all the terms and conditions laid in these rules.

Copy to:-

- 1. Copy to the Chief Commissioner for kind information.
- 2. Copy to the Special Commissioner (Project) for kind information.
- 3. Copy to the Zonal Additional/Joint Commissioner (Mahadevapura Zone) for information.
- 4. Copy to Zonal Chief Engineer (Mahadevapura Zone) for information.
- 5. Copy to the Chief Engineer (Road Infrastructure) for information.
- 6. Copy to the Concerned Executive Engineer of (K.R.Pura Division) for information.

- 7. Copy to the Concerned Assistant Executive Engineer of (**Horamavu** Sub Division) maintain separate register with GIO location map, in ward for OFC poles and inform to OFC if any unauthorized erection of OFC poles other than the regularized poles.
- 8. Copy to Additional Commissioner of Police Traffic Cell, Office of the Commissioner of Police, Infantry Road Bangalore-560001.
- 9. Office Copy.



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JIO DIGITAL FIBRE PRIVATE LIMITED

CIN: U64200GJ2018PTC105652

No.51, RMZ Icon, Palace Cross Road, Vasanthanagar, Bangaiore 560052

No. Pole/OFC/

10-2022-1263

/DD

Date:

20-Oct-22

The Chief Engineer (OFC cell)
Bruhat Bengaluru Mahanagar Palike
4th floor Annex Building, N R Square
Bengaluru – 560 002

Dear Sir,

Sub: Permission to Regularise Poles.

Ref: Demand Note:-

Pole-OFC-10-2022-1263

With reference to your Demand Note bearing Pole-OFC-10-2022-1263 ,Please find mentioned below the details of Demand Draft drawn on AXIS Bank,payable at Bangalore towards payment to get permission for laying Poles on BGLR1461 .

Application No.	Poles	Poles Charges (Rs.)	DD No.	GST (through RCM) Rs.	Total Amount
10-2022-1263	24	110577	206660 Dated 19-10-2022	19872	110577

Request you to kindly issue permission letter for the same.

Thanking you,

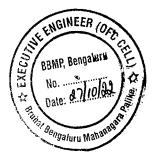
Yours faithfully,

for JIO DIGITAL FIBRE PRIVATE LIMITED

Authorized Signatory.

Jor No

2/10





MAIL TO

COMMISSIONER BBMP BANGALORE

BY ORDER OF

JIO DIGITAL FIBRE PVT LTD 5TTC INDUSTRIAL AREARELIANCE CORPORATE PARK GHANSOLITHANEBELAPUR ROAD, THANE

Thane-400701

We are pleased to send to you Demand Draft No. as per details mentioned below.

206660

19/10/2022 dated

PAYMENT REFERENCE

JIO DIGITAL FIBRE PRIVATE LIMITED

CIN: U64200GJ2018PTC105652

No.51, RMZ Icon, Palace Cross Road, Vasanthanagar, Bangalore 560052

No. Pole/OFC/

10-2022-1263

/DD

Date:

20-Oct-22

The Chief Engineer (OFC cell)
Bruhat Bengaluru Mahanagar Palike
4th floor Annex Building, N R Square
Bengaluru – 560 002

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10-2022-1263	24	110577	206660 Dated 19-10-2022	19872	110577

Request you to kindly issue permission letter for the same.

Thanking you,

Yours faithfully,

for JIO DIGITAL FIBRE PRIVATE LIMITED

Authorized Signatory.



MAIL TO

COMMISSIONER BBMP BANGALORE

BY ORDER OF

JIO DIGITAL FIBRE PVT LTD 5TTC INDUSTRIAL AREARELIANCE CORPORATE PARK GHANSOLITHANEBELAPUR ROAD, THANE

Thane-400701

We are pleased to send to you Demand Draft No. as per details mentioned below.

206660

dated dated

PAYMENT REFERENCE

AXIS BANK LTD ISSUING BRANCH
IFS CODE - 07180000274

PURCHASER NAME - JIO DIGITAL FIBRE PVT LTD

- Centralised Collection and Payment Hub (CCPH)

Valid Until; 18012023

ON DEMAND PAY

COMMISSIONER BBMP BANGALORE

OR ORDER / या उनके आदेश पर

माँगे जाने पर

RUPEES One Lac Ten Thousand Five Hundred Seventy Seven Only

रुपये

Payable at par at all Branches of AXIS Bank Ltd.

DD Sr. No.

206660

Client Reference

4200009020 356

Under CMS Arrangement
Centralised Collections & Payment Hub
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CODE NO.

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Authorised Signatory

अदा करें

110.577.00

For Axis Bank Ltd

Rudresha B

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JIO DIGITAL FIBRE PRIVATE LIMITED

CIN: U64200GJ2018PTC105652

No.51, RMZ Icon, Palace Cross Road, Vasanthanagar, Bangalore 560052

No. Pole/OFC/

10-2022-1263

/DD

Date:

20-Oct-22

The Chief Engineer (OFC cell) Bruhat Bengaluru Mahanagar Palike 4th floor Annex Building, N R Square Bengaluru – 560 002

Dear Sir,

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10-2022-1263	24	110577	206660 Dated	19872	110577
	- '		19-10-2022		

Request you to kindly issue permission letter for the same.

Thanking you,

Yours faithfully,

for JIO DIGITAL FIBRE PRIVATE LIMITED

Authorized Signatory.

MAIL TO

COMMISSIONER BBMP BANGALORE

BY ORDER OF -

JIO DIGITAL FIBRE PVT LTD 5TTC INDUSTRIAL AREARELIANCE CORPORATE PARK GHANSOLITHANEBELAPUR ROAD, THANE

Thane-400701

We are pleased to send to you Demand Draft No. as per details mentioned below.

206660

dated 19/10/2022

PAYMENT REFERENCE

PURCHASER NAME - JIO DIGITAL FIBRE PVT LTD

XXIS BANK LTD ISSUING BRANCH IFS CODE - UTIB0000274

- Centralised Collection and Payment Hub (CCPH)
DATE

110,577.00

For Axis Bank Ltd

अदा करें

ON DEMAND PAY माँगे जाने पर

COMMISSIONER BBMP BANGALORE

OR ORDER / या उनके आदेश पर

One Lac Ten Thousand Five Hundred Seventy Seven Only RUPEES

रुपये

DD Sr. No.

206660

Client

Reference

4200009020_356

Payable at par at all Branches of AXIS Bank Ltd.

Under CMS Arrangement Centralised Collections & Payment Hub Mumbai. CODE NO.

55-10:24004 **Authorised Signatory**

Rudresina B

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BBMP ENGINEERING DEPARTMENT Pole Form

Application No. :10-2022-1263

PR Number(To be Assigned by AE/JE- CE-POLE-10-2022-1263 OFC, BBMP)

General Information

Segment ID

OFC/Pole/2022-23/W1106/1262

Street ID

10628

Street Name

NA

Zone

Mahadevapura

Ward No.

25

Ward Name

Horamavu

Service Provider Category

Telecom

Organization

Pin Code

M/s. Jio Digital Fibre Private Limited

Year of Incorporation

2009-10

Registered Office Address

101, Saffron, Nr Centra Point, Panchwati 5 380006 Rasta, Ambawadi, Ahmedabad, Gujarat,

India

Official Phone No.

9845117017

Previous Relevant Exp.

10

Fax

08035485012

Official Phone No.

www.jio.com

Penalized Details

No

Vat Reg No.

GST

29AAECJ4213B1Z0

Turnover for Last 3 Years

60

TAN

AHMJ08610A

Application Submission Date

20/05/2022

Name of the Authorized Person

Babu Veerabhadre

Designation

DGM

Email ID

babu.veerabhadre@ril.com

Local Address

No 51, RMZ Icon, Palace Cross Road, Vasanthanagar, Bangalore 560052

Purpose

OFC LAYING

Phone No. 9845117017

Mobile No.

Attachments

9845117017

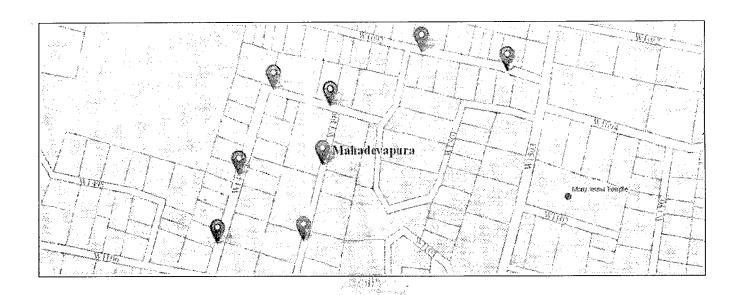
Pole Related Information

No.of Poles

No.Junction Box

24

24

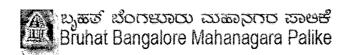


Status of My Application

Approver Name	Designation	Date
ceofc01(ceofc01)	CE	25/05/2022

Date: 19/10/2022 Time: 04:57:46 20221019045746

No: 10-2022-1263



Office of the Chief Engineer(OFC),2nd Floor,Annex II Building,N.R. Square,Bangalore - 560002

No.: Pole-OFC-10-2022-1263

Date: 19/10/2022

Demand Notice

GST No.: 29AAALBI608FIZK

To

Babu Veerabhadre

M/s. Jio Digital Fibre Private Limited

GST No.: 29AAECJ4213B1Z0

Sub:- Permission for Poles(Regularization)

Ref:- 1)MOU of M/S M/s. Jio Digital Fibre Private Limited, Dated (19/02/2014).

2)Your request letter No.: 10-2022-1263, dated: 20/05/2022

Details of Poles added on BBMP GIS Map

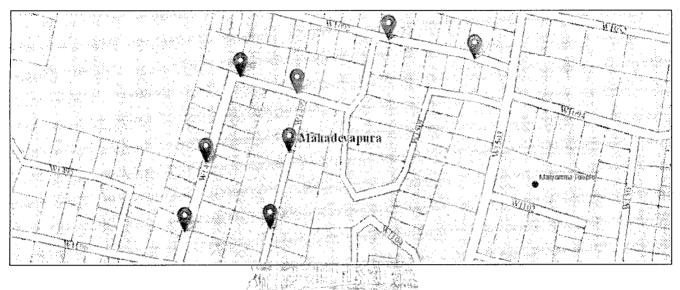
(Pole Id:-OFC/Pole/2022-23/W1106/1262)

Sr No.	Unique Poleld.	Street Id	Landmark or address	Coordinates	Permission Letter No.	Permission Letter Date
1	EE/ OFC/pole/202 2-23/6244/W- 25/463	W1076	HOME	13.030256747 900205- 77.648810040 55661		23/02/2022
2	EE/ OFC/pole/202 2-23/6244/W- 25/464	W1076	HOME	13.030332529 09889- 77.648450516 707		23/02/2022
3	EE/ OFC/pole/202 2-23/6244/W- 25/465	W1076	HOME	13.030546806 845491- 77.647449752 55849		23/02/2022
4	EE/ OFC/pole/202 2-23/6244/W- 25/466	W0950,W094	HOUSE	13.030512835 995598- 77.647132627 40176		23/02/2022
5	EE/ OFC/pole/202 2-23/6244/W- 25/467	W0950	НОМЕ	13.030397857 699834- 77.647097748 22234		23/02/2022

1

6	EE/	W0950	SHOP	13.030298558	6244	23/02/2022
O	OFC/pole/202 2-23/6244/W- 25/468	770950	SПОР	77.647070918 08431	0244	23/02/2022
7	EE/ OFC/pole/202 2-23/6244/W- 25/469	W1078	SHOP	13.029957978 014483- 77.648876961 38234	6244	23/02/2022
8	EE/ OFC/pole/202 2-23/6244/VV- 25/470	W1078	HOME	13.030023306 714252- 77.648597927 94687	6244	23/02/2022
9	EE/ OFC/pole/202 2-23/6244/W- 25/471	W1078	HOME	13.030078182 808735- 77.648310845 46991	6244	23/02/2022
10	EE/ OFC/pole/202 2-23/6244/W- 25/472	W1078	HOUSE	13.030169642 939166- 77.647857416 13723	6244	23/02/2022
11	EE/ OFC/pole/202 2-23/6244/W- 25/473	W1092	HOME	13.030028533 009478- 77.647599846 81211	6244	23/02/2022
12	EE/ OFC/pole/202 2-23/6244/W- 25/474	W1080	SHOP	13.029667918 379348- 77.648871595 35476	6244	23/02/2022
13	EE/ OFC/pole/202 2-23/6244/W- 25/475	W1080	HOME	13.029751539 20993- 77.648563048 7674	6244	23/02/2022
14	EE/ OFC/pole/202 2-23/6244/VV- 25/476	W1080	SHOP	13.029819481 11397- 77.648216939 9868	6244	23/02/2022
15	EE/ OFC/pole/202 2-23/6244/W- 25/477	W1080	SHOME	13.029903101 893359- 77.647793023 80596	6244	23/02/2022
16	EE/ OFC/pole/202 2-23/6244/W- 25/478	W1503	HOME	13.029737602 380207- 77.649073568 047	6244	23/02/2022
17	EE/ OFC/pole/202 2-23/6244/W- 25/479	W1092	HOME	13.029390053 098327- 77.648848194 88755	6244	23/02/2022
18	EE/ OFC/pole/202 2-23/6244/W- 25/480	W1092	HOME	13.029471060 86929- 77.648461840 89991		23/02/2022
19	EE/ OFC/pole/202 2-23/6244/W- 25/481	W1499	HOME	13.029005919 113931- 77.648015736 2401		23/02/2022
20	EE/ OFC/pole/202 2-23/6244/W- 25/482	W1499	HOME	13.028689726 74762- 77.647929879 79838		23/02/2022
21	EE/ OFC/pole/202 2-23/6244/W- 25/483	W1499,W149 7	HOME	13.029248942 724328- 77.648050615 4195		23/02/2022

22	EE/ OFC/pole/202 2-23/6244/W- 25/484	W1497	HOME	13.029316884 76629- 77.647795729 10825		23/02/2022
23	EE/ OFC/pole/202 2-23/6244/W- 25/485	W1497	HOUSE	13.028964108 576252- 77.647640114 30766	-	23/02/2022
24	EE/ OFC/pole/202 2-23/6244/W- 25/486	W1497	HOME	13.028676660 938688- 77.647543525 81078		23/02/2022



In view of the above, you are here by requested to pay the necessary fees as stipulated below, in the form of DD in favour of "Commissioner BBMP Banglore" within seven(7) days. Then only your request can be processed further.

Total No. of Poles 24

Pole Charges @ Rs 1500/- Pole	36,000	VVOEKEE VVEIDAGE C.ESS	177.36	
Junction Box Charges @ Rs 3000/- Pole	72,000	Total (C)	177.36	
Supervision Charge @ Rs 100/- Pole	2,400			
Sub Total (A)	1,10,400	GST @ 18% (B)	19,872	
Grand Total (A + B + C)	1,30,449.36			

Total Amount Payable Rs: 1,30,449 In words (Rupees One Lakh Thirty Thousand Four Hundred and Forty-Nine Only)

Note: The company which has got RCM facility for payment of GST, may pay the GST amount through RCM Process.

The agency must restore the pits on the same day itself to its original condition. Any delay in this regard is

liable for Penalties as per order of Hon'ble Commissioner, BBMP.

Permission will be accorded after submission of Demand Draft from the Nationalized Banks, for the above mentioned amount to this office.

Yours faithfully,

Executive Engineer (OFC-Cell)
Bruhat Bangalore Mahanagara Palike

Copy to No.: 10-2022-1263

- 1. Copy submitted to Commissioner for kind information.
- 2. Copy submitted to Special Commissioner (Project) for kind information.
- 3. Copy submitted to CAO for information.
- 4. Copy to Office file.

